

**Job Posting**  
**Head Coach – Men’s & Women’s Golf**  
**Prairie View A&M University Athletics**

**Summary**

Provide overall leadership for the golf program including recruiting, skill instruction, student-athlete development, budget management, and developing a competition schedule. Promote a philosophy of educational welfare, sportsmanship and conduct in alignment with the University’s mission. Successful candidate must demonstrate the ability to lead a program with a tradition of academic and athletic excellence, preparing students to be productive people in a dynamic world.

**Job Duties**

Responsible for organizing and directing all aspects of the men’s and women’s golf programs. Administer all phases of an NCAA Division I golf program. Coach, teach and assist in the development of players during practices and competitions.

Develop and supervise the student-athletes in the golf program, by implementing strategies to motivate maximum levels of individual and team performance. Recruit and retain academically and athletically qualified student-athletes.

Develop and organize recruiting records, logs, and contact information for a sports program per NCAA regulations. Evaluate and recruit student athletes and supports future athletes through the admission process Monitors academic progress of athletes to ensure player eligibility.

Create long term player development including technical, tactical and physical development of individual players.

Organize, prepare and supervise all training practices and competitions. Responsible for working with athletic administration to place orders for all equipment, apparel, and gear.

Work with the assigned sport administrator to schedule and coordinate all travel to practices and tournament competitions.

Maintain responsibility for budget control by adhering to operational budgets. Hire, supervise and assign responsibilities of the assistant coach. Undertake public relations and promotional activities appropriate to the position to promote the golf team.

Promotes athletic programs through community events, fundraising, public speaking and marketing. Teaches fundamentals and strategies of assigned sport at the collegiate-level.

Adhere to all Prairie View A&M University policies, guidelines, Southwestern Athletic Conference (SWAC) and National Collegiate Athletic Association (NCAA) rules.

Perform other duties as assigned by the Athletic Director.

**Qualifications**

Bachelor’s Degree and 3 years coaching experience required, 5 years preferred. Knowledge of and experience in recruiting and coaching at the collegiate level required.

To apply, please send resumes to Dr. Donald Reed (drreed@pvamu.edu), Director of Athletics, Prairie View A&M University.